

**REGULAR MEETING MINUTES**  
**TOWN COUNCIL OF THE TOWN OF WEBER CITY, VIRGINIA**

The Town Council of the Town of Weber City met in a Regular Meeting Session at **7:00 p.m. on Tuesday, November 15, 2022**. The meeting was held in the assembly room of the Weber City Town Hall. The meeting was called to order by **Vice Mayor Justin Addington**, and opened with Prayer by Council member, **Eileen Deckard**. The Pledge of Allegiance was led by: **Justin Addington, Vice Mayor**, and joined by all in attendance.

**PRESENT:**

Vice Mayor: Justin M. Addington  
Town Attorney: Michael Carrico  
Council Member: Eileen Deckard  
Council Member: Robert Hammonds  
Council Member: Gregory Smith  
Council Member: Teresa Tilson  
Council Member: Larry Wagner

**ABSENT:** Mayor: Christopher J. Powers

**APPROVAL OF MINUTES and FINANCIAL REPORT:**

Motion to accept the **October 18, 2022 Regular Called Meeting Minutes** was made by **Larry Wagner**; seconded by **Eileen Deckard**.

Motion passed with **5** voting AYE, **0** voting NAY, **0** ABSENT, **0** Abstentions

Motion to accept the **October 2022 Financial Report** was made by **Teresa Tilson**; seconded by **Eileen Deckard**.

Motion passed with **5** voting AYE, **0** voting NAY, **0** ABSENT, **0** Abstentions

**Mayor Report and Comments:**

Vice Mayor, Justin Addington, gave a few remarks regarding the completed paving job of Lee Street. The Council is pleased with the finished job.

**Old Business:**

A motion was made by Teresa Tilson, and seconded by Eileen Deckard to approve the recently purchased computer for the Patrol room in the Police Department and using ARPA funds to cover the cost.

Motion passed with **5** voting AYE, **0** voting NAY, **0** ABSENT, **0** Abstentions

**NEW BUSINESS:**

*Items voted on....*

A motion was made by Greg Smith, seconded by Teresa Tilson, for Tax Year 2022 ONLY, move the Property Tax Due date to December 20, 2022 with penalties and interest waived until January 1, 2023 when they will be accrued.

Motion passed with 5 voting AYE, 0 voting NAY, 0 ABSENT, 0 Abstentions

A motion was made by Teresa Tilson, and seconded by Robert Hammonds, to invest ARPA funds in reserve in the State of Virginia investment pool fund that Greg Smith presented to the Council. This will allow for better investment return on the unused funds, and the Town will be able to retrieve those funds as necessary without penalty. An ordinance is required to join the investment pool, and this will be drawn up by Mike Carrico, Town Attorney.

Motion passed with 5 voting AYE, 0 voting NAY, 0 ABSENT, 0 Abstentions

A motion was made by Teresa Tilson, and seconded by Robert Hammonds, to begin the quote process for contractors for a full renovation of the Police Department. It will include, but not limited to, mold remediation, a proper evidence vault, and a complete reconfiguration of the existing space. The process will begin with a design plan being drawn up then presented for quotes from at least 3 contractors. Eileen Deckard, council member will contact area contractors about this. The project is to be financed with ARPA funds.

Motion passed with 5 voting AYE, 0 voting NAY, 0 ABSENT, 0 Abstentions

A motion was made by Teresa Tilson to move the Regular Session Council Meeting of December to Monday, December 12, 2022 at 7:00 pm. Seconded by Eileen Deckard.

Motion passed with 5 voting AYE, 0 voting NAY, 0 ABSENT, 0 Abstentions

A motion was made by Robert Hammonds, and seconded by Larry Wagner for the purchase of laptops for the Police cruisers, including installation and necessary equipment for the installation. Total number to purchase being: This is in addition to any funds already donated from others for this purpose.

Motion passed with 6 voting AYE, 0 voting NAY, 0 ABSENT, 0 Abstentions

**Legal Affairs – by Attorney Mike Carrico**

Items will be covered in Closed Session.

**Committee Reports:**

***ARPA Committee Report:***

New projects to renovate the Police Department and update the Computer Systems by an IT Specialist were discussed as use of the funds.

***Finance Committee Report:***

A few items were voted on in New Business, as recorded in these minutes. Members stated that they are still reviewing the Health Insurance Proposal as presented by Chief Harding and hope to have a solution for it by next month. An item that was discussion only, was a project to reconfigure the computer systems for the Town and the Police Department, to include a server, and back up devices. The Town Clerk will meet with Matt Bright, the IT Specialist for Scott County to see what systems and services he recommends to update our current systems. Permission was granted by the Council for the Clerk to begin this process. This item is for information only, no vote required at this time.

***Maintenance Committee Report:***

No new developments to report. They made a comment that if we are able to get a contractor on the premises for the Police Department renovations, that we should enlist their services to complete the door installations for Town Hall and the Police Department and any other project that has been on hold awaiting a contractor to complete it.

***Personnel Committee Report:***

No new developments to report.

***Planning Committee Report:***

No new developments to report. Zoning possibilities were discussed.

***Street Committee Report:***

Robert Hammonds and Larry Wagner, Council members. Once the street is repaved, they will address the issue of any signs that need repair with the Town.

***Police Department Report:***

Police Chief, Donald Harding III, gave the Call Summary Report and a big thank you for the success of the Fall Festival. The 2022 Christmas Parade has been placed on hold, and if not able to do it this year, maybe looking forward to next year. This Christmas season, the Weber City Police Department plans to brighten the holiday for children in the HeadStart program in Town, and will be gathering donations for the "Santa Cop" program for a party and gifts for them on December 9, 2022, Perhaps on a small scale this year, but hopefully next year, they will be able to do more.

Chief Harding presented the Council with 3 quotes for purchasing and installing laptop computers for the cruiser fleet. 4 total will be purchased and possibly new software for the Department. He is currently working on a USDA Grant that may supply an updated cruiser and additional K9 officer.

***Fire Department Report:***

No one was present.

**Public Presentations:**

The floor was then opened up for Public comment and/or questions.

There was no one present.

Being no further Public Comment, Vice Mayor Justin Addington, closed the floor for Public Comment.

**CLOSED SESSION**

A motion to enter **INTO** Closed Session to discuss personnel and legal issues was made by **Teresa Tilson**, Council member. Seconded by **Larry Wagner**, Council member.

Motion passed with **5** voting AYE, **0** voting NAY, **0** ABSENT, **0** Abstentions

A motion to go **OUT** of Closed Session and back into Regular Session was made by **Teresa Tilson**, and seconded by **Larry Wagner**.

Motion passed with: **5** voting **AYES**, **0** voting **NAY**, **0** Absent and **0** Abstentions

**CERTIFICATE OF CLOSED SESSION**

The Mayor, Council Members, and the Town's Attorney entered into Closed Session.

A motion to certify that only lawfully exempt matters, for which the closed meeting was convened, were heard, discussed, or considered in the meeting by the Vice Mayor and Council members, was made by **Robert Hammonds**, Council member, seconded by **Greg Smith**, Council member, and roll call vote made with these members voting "AYE" were:

Eileen Deckard, Robert Hammonds, Greg Smith, Teresa Tilson, and Larry Wagner.

Voting "NAY" were: **none**, with **0** Absent.

**ACTION FROM THE CLOSED SESSION:**

A motion was made by Larry Wagner, Council Member, seconded by Teresa Tilson, Council Member, for the following item:

To issue Christmas bonuses for each Full time employee in the amount of \$500.00 and for each Part time employee in the amount of \$200.00.

Motion passed with 5 voting AYE, 0 voting NAY, 0 ABSENT, 0 Abstentions

A motion was made by Teresa Tilson, Council Member, seconded by Eileen Deckard, Council Member, for the following:

That the Town of Weber City agree to pay **40%** of dependent/family health insurance coverage for each full time employee. This is an increase from the existing amount of 25% paid by the Town.

Motion passed with 5 voting AYE, 0 voting NAY, 0 ABSENT, 0 Abstentions

The next meeting was announced as follows:

Regular Town Council Meeting: Monday, December 12, 2022 at 7:00 pm

**ADJOURNMENT:**

A motion to adjourn was made by Larry Wagner, seconded by Robert Hammonds

Motion passed with 5 voting AYE, 0 voting NAY, 0 ABSENT, 0 Abstentions

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**Vice Mayor: Justin Addington**

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**Town Clerk: Penney C. Capps**